Double click iRespond shortcut icon on desktop.

To Login:

Username: BADGE ID ALL CAPS

Password: teacher

Click overwrite for each roster until setup window opens.

## Create a student paced assessment:

Under Test Banks panel, click the pencil icon:





Type the Test Name in the box. If you have a printed multiple choice assessment, click "TEST KEY."



Enter the number of Multiple Choice Questions, Multiple Response Questions and Fill-in (for number answers instead of A, B, C or D) Questions, then select the number of answer choices and click OK.

Edit Test Key dialogue box will open, input the answers for each question by checking the correct response.

			III - 🗲	-	
	🚪 Edit Tes	t Key			×
	Check the	correct	resour	1	lestion.
P	Press OK t	o finish	er -	ney.	
CI	1:	A 🔽		С 🔲	D
ern	2:	A	В 🖌	С 🔲	D 🔲
-9	3:	A 📃	в 📃	С 🔲	D 🔲
-1	4:	A	в 📃	С 🔲	D 🔲
-	5:	A	в 📃	С 📃	D 🔲
_,	6:	A	в 📃	С 📃	D 🔲
	7:	A	в 📃	с 🔲	D 🔲
	8:	A	в 📃	С 📃	D 🔲
	9:	A	в 📃	С 🔲	D 🔲
	10:	A	в 📃	С 🔲	D 🔲
					1
		ок 🚪		Cance	:I
				3	

## After answers have been entered, the edit test bank screen will appear.

To change a wrong answer, click the key icon:

le login	
of session	Edit Test Banks
gins	👇 🗹 🖉 Unit 8A Quiz *
necking	
rsaving	
on	► Ø_3.
	► Ø <u></u> 4.

## To administer student paced response assessment:

Session Properties:

-Select Student Paced

-Name the test in the box marked Test/Survey if there is no name.

iRespond Se	ession Setup	
File Tools H	lelp	
Session Prop	erties	Class
Session Type	e: 🔾 Instructor Paced	
	O Power Presenter	
	Student Paced	1 - 2
	< other type >	
Instructor:	CJ115397	58
Test/Survey:	Unit 8A Quiz	
Class:	Q3_B1_P3_Math 6 Q3_27.0	
Unit:		
Lesson:		
Limit	users to a single login	
🖌 Send	scores at end of session	Edit Tes
🗹 Auto	reflection	1
Allow	anonymous logins	

Classes:

-Select roster(s) for the session. (If co-taught class, hold the CTRL or SHIFT key to select more than one class.) Make sure the correct quarter roster is selected.



If more than one class roster is selected, click the class below to unselect.

#### **Test Banks:**

Select the assessment you created for this session.



## **Selecting Remote Devices:**



Select your remotes. (This will be named accordingly with your setup.)

To begin session, Click START in the bottom left of your iRespond dashboard.



If Unsaved Changes have been made, select YES to save changes.

You will be prompted to plug-in and power on the base unit.

Finding Base Unit	/	⊢ ⊢ I 0.00 ISON MARTINETRON	00.1-01000085	×
	iRespond will now search fo Ensure the Base Unit is com Once the Base Unit has been	r the Base Unit. nected and powered on. n found, click 'Next'.		
	System iRespond Handheld System	St No iRespond Lite bases found.	atus	
			Cancel	Next

Once your base is connected and powered on, the broken link will connect and you will click NEXT.

	/ Mathin List // 11/1101 - 11 Mail - E-1 Mail Fire Mathil: Decknolog 1-11100065 - 111000	
🗧 🚪 Finding Base Unit	<u>×</u>	1
	iRespond will now search for the Base Unit. Ensure the Base Unit is connected and powered on. Once the Unit has been found, click 'Next'.	
0	System Status	
	iRespond Handheld System Found 1 iRespond Lite base.	11-
	Cancel Next	

You can prompt students to login at that time or start the session and they can login when they are ready. Click Finish to start the session. As students power on their remotes and login, the red X will disappear from the icon next to their name.

2 Locating Users			×
	Waiting for Users. Instruct Users to login. - Users/Remotes		
	🛛 💢 Adams, Marshall	🔺 💢 A00000023CE3	<b>^</b>
	🕺 🕺 Blalock, Steven Tyler	X A00000023CE9	
	🕺 Bustillo, Christopher	A00000023CEE	_
	🛛 🗶 Carranza, Alex	= 💢 A00000023CF6	
	🖹 Casey, Casey	A00000023DAC	
	🛛 🗶 Desai, Binal	X A00000023DAE	
	🕺 🗶 Duron, Andres	A00000023DC4	2
	🛛 🗶 Galarza, Mariana	X A00000023DC5	
	💢 Isnetto, Nicholas	X A00000023DCA	
	🕺 🗶 Jacob, Stephen	X A00000023DCD	
	🕺 🕺 Jawara Saho, Hassan	X A00000023DDE	
	🕺 🕺 Jefferson, Kynnedi	A00000023DD	
	V Johnson Mach	<b>X</b> 000000033	-
		Finish	Cancel

### Student PIN: lunch id number

Press SEND.

Using the hard paper copy provided by the teacher, students will begin putting in their answers.

The top of the remote will read the question number on the left and the number of questions on the right. Example: Question 1 out of 10 will show:



Student will enter the response and press the SEND button.

After all questions are sent, the screen will show:

Logout?
no

Students will press the right arrow button:

Yes will appear:



Press SEND and the score will appear.

Have students press and HOLD power key to shutoff. Hold the power key until it powers off.



To save a report:

Exit iRespond and you will see "Do you really want to exit?":



Click YES.

Next, you will see "Do you want to save this session to a log?"



Click YES.

Type in the name of the log as you want it to appear. Click OK.

Save to Gradebook is not available at this time.

Save As		
2	Save Session Log as	M
-	Unit 8 Quiz 1 P1	4
	Save to Srad	
	OK Cancel	E

You will see "Start another session keeping the current users online?"



Select NO.

You will see "Powering down remotes." The base will send a signal to ALL remotes to power off.



Finally you will see "Do you want to start a new session?" To open iRespond for the next class period, select YES.



Go through the procedure again with selecting the new class information.

To View and Print a report:

In the Sessions Properties box,

Select the drop down menu labeled <other type>

Then select Reports.

iRespond Se	ssion Setup		
File Tools H	elp		_
Session Prope	erties		
Session Type	: 🔾 Instructor Paced		
	Power Presenter		
	Student Paced		
	< other type >	•	
Instructor:	Homework Collection Session Playback		
Test/Survey:	Session Resume Session Export		
Class:	Reports	4	5
Unit:			
. [			

# Select the report you wish to View/Print.

Click START.

It is recommended viewing one report at a time.

iRespond Se	ssion Setup						_ <b>_ _ _</b> ×
File Tools H	elp						
Session Prope	erties	4	Availa	ble Sessions			
Session Type	Instructor Daced		Select	Logfile Name	Date	Class	Instructor
Session type.	Dower Precentor	1000		Unit 8 Quiz 1 P2	Fri Mar 11 11:09:59 EST 2011	Q3_B1_P2_Math 6 Q3_27.021001	CJ115397
	Otwient Presenter	1000		Most Recent Session(CJ115397@	Fri Mar 11 11:09:42 EST 2011	Q3_B1_P2_Math 6 Q3_27.021001	CJ115397
		1000	~	Unit 8 Quiz 1 P1	Fri Mar 11 10:27:44 EST 2011	Q3_B1_P1_Math 6 Q3_27.021001	CJ115397
	Reports	and a second		test	Wed Mar 09 16:11:48 EST 2011	Q3_B1_P4_Math 6 Q3_27.021001	CJ115397
Instructor:	CJ115397	1000		Symmetry period 4	Fri Jan 07 13:53:57 EST 2011	Q3_B1_P4_Math 6 Q3_27.921001	CJ115397
		0.000		Symmetry Period 3	Fri Jan 07 13:19:23 EST 2011	Q3_B1_P3_Math 6 Q3_27.021001	CJ115397
Test/Survey:	Unit 8 Quiz 1 P1	- Contraction			Mon Nov 08 14:11:57 EST 2010	Q2_B1_P4_MATH6Q2_27.021000	CJ115397
Class:	Math 6 Q3_27.0210010-441	- Contraction		Unit 3B Pretest period 2	Mon Nov 08 11:39:27 EST 2010	dailyroster, Q2_B1_P2_MATH6Q2	CJ115397
Unit:		and a		Unit 3B Pretest Period 1	Mon Nov 08 10:33:56 EST 2010	Q2_B1_P1_Math 6 Q2_27.021000	CJ115397
		10000		Unit 4 Period 4	Mon Nov 01 14:26:11 EDT 2010	Q2_B1_P4_MATH6Q2_27.021000	CJ115397
Lesson:		1000		Unit 4 Review Period 3	Mon Nov 01 13:23:55 EDT 2010	dailyroster, Q2_B1_P3_MATH6Q2	CJ115397
Playba	ck/Resume Session:	0.000		Unit 4 Review Period 2	Mon Nov 01 11:26:14 EDT 2010	Q2_B1_P2_MATH6Q2_27.021000	CJ115397
s\Unit 8 Qu	iz 1 P1.xsl Browse	100000		Unit 4 Period 1	Mon Nov 01 10:24:56 EDT 2010	Q2_B1_P1_MATH6Q2_27.021000	CJ115397
O Instr	uctor Paced						
O Pow	er Presenter	0.000					
Stud	ent Paced	10000					
	Read Only	1000					
O Hom	ework						
Limit	users to a single login	100000					
🖌 Send	scores at end of session	000000					
🖌 Auto r	reflection						
Allow	anonynous los						1 2 3
🗹 Disab	le pr						<b>5</b>
Start	Cancel	1000					

Select Test Results and you will want to preview before printing.



# A PDF file will open with the report.

r <b>est Results</b> Init	Teacher: CJ115397	
F <b>est Results</b> Init	Teacher: CJ115397	
esson:	Class: Q3 B1 P1_Mi Test: Unit8 Quiz 1 P Test Date: Fri Mar 11 09:2 Report Date: Fri Mar 11 11:1	th 6 Q3_27.0210010-44 1 3:43 EST 2011 7:59 EST 2011
Student Name	Test Score	Percentile
Blalock, Brendan (Login: 1032242)	87% (13 correct / 15 )	100%
Brown, Chandler (Login: 1029041)	60% ( 9 correct / 15 )	17%
Cochran, Brynn (Login: 1023401)	80% (12 correct / 15 )	70%
Contreras, Eddie (Login: 1023383)	80% (12 correct /15)	70%
Davis, Lillian (Login: 1034867)	80% (12 correct /15)	70%
Dorcely, Sergio (Login: 1078447)	80% (12 correct /15)	70%
Edgar, Jillian (Login: 1023777)	87% (13 correct / 15 )	100%
Fobes, James (Login: 1072670)	87% (13 correct / 15 )	100%
Garcia, Austin (Login: 1015232)	67% (10 correct /15)	22%
Green, Anthony (Login: 1054184)	60% ( 9 correct / 15 )	17%
Hammond, Isaiah (Login: 1024337)	80% (12 correct /15)	70%
Hudgens, Robert (Login: 1046282)	80% ( 12 correct / 15 )	70%
Isnetto, Brandon (Login: 1030136)	73% ( 11 correct / 15 )	30%
LaBollita, Alexander (Login: 1034468)	60% ( 9 correct / 15 )	17%
Nichols, Payton (Login: 1025032)	80% ( 12 correct / 15 )	70%
O'Connor, Anabelle (Login: 1106299)	80% ( 12 correct / 15 )	70%
Perkins, John (Login: 1034264)	80% (12 correct /15)	70%
Ramos, Natahiya (Login: 1136408)	87% (13 correct /15)	100%
Roberts, Patrick (Login: 1028314)	87% (13 correct / 15 )	100%
Stockdale, Nicholas (Login: 1200513)	73% ( 11 correct / 15 )	30%
Tossel, Ruben (Login: 1040018)	53% ( 8 correct / 15 )	4%
Ureke, Brandon (Login: 1026933)	87% (13 correct /15)	100%